

C.A.T.S. Wilmington High School Choral and Theatre Support

Monday, January 28, 2013

1. Welcome/Sign In

- In Attendance: Julie Ledoux, Tom Ledoux, Louise Sainato, Debbie Tetreault, Rick Surette, John Romano, John Grealish, Karen Branco, Judy Keefe
- Meeting began at approximately 7:15 pm.

2. President's Report – Julie Ledoux

- Motion was made by Karen Branco to approve the December and January minutes and seconded by Tom Ledoux. Motion was unanimously accepted.
- **Set Build** (One Act & Sweeney Todd). Need assistance. Spread the word. Kids need a lot of help. Check website for schedule
- **February 8 and 9 – NE Voices**
 - information on website
 - tickets for March-A-Pella can be sold at NE Voices
 - Snacks can be sold. No chocolate. Recommended snacks would be granola , water, juice boxes, fresh fruit, Cheez Its
 - Contact Julie with your availability to help Friday and Saturday
 - Carol Burke will help with candy for March-A-Pella
 - Look for coupons for candy
- Flyer for March-A-Pella came out beautiful. Thank Mr. Luciana for his hard work on the poster
 - Tickets can be purchased in advance on website
 - Information is available on website for March-A-Pella
 - Tickets will be \$15 at the door
- **February 26 – Night of One Act (Preview Night)**
- **Mar 2 – One Act Festival at Westford Academy**
 - Wilmington will perform last
 - Mr. L says that we will need a truck and driver. We need a bigger truck than in past years (14 ft long).
 - Tech rehearsal at Westford Academy on Thursday, February 28. Will leave Wilmington at 3:00 pm and return at 6:00 pm
 - Nikk Tetreault is thinking of flying some things and may need to rig at rehearsal -- 2 large window fixtures.
 - Nikk's set is substantial. Mr. L will need to talk w/ Nikk and coordinate with Westford Academy
 - Anyone can help carry in and load in.
 - Julie Ledoux will be there the whole day. Tom Ledoux will drive the truck. Julie will look into pricing for the truck.
- **Mar 8 – March-A-Pella V**
 - WCTV Taping: Jan 30 at 5:30 pm. Soundscape will interview and sing 2 songs. Ball in the House will be there as well. Program will run all month of February. There will be two 13 min segments. Ball in house will be 2nd segment.

3. **Luciana Report -**

- Front of house items for *Sweeney Todd*:
 - Programs and tickets: Mr. Luciana makes both. Need help getting them printed and picked up. Mr. L. would send the program to volunteer – ready to print—on thumb drive. Volunteer would take to printers. Need to coordinate with Mr. L. about payment. Same process for tickets.
 - Patricia Romano will take care of tickets. 1600 tickets are needed. Mr. L. has a seating chart. Print tickets for assigned seats.
 - John Grealish will call Mark Piro of Piro Printing to ask about printing programs and tickets.
 - Program will be 14-20 pages. Production is in May. Tickets are needed by opening night. Programs are needed by May 1.
 - Ads are dead for program. Will do message grams and one-liners in the program.
 - Mr. L will put an ad in the program for Piro printing. What is his lead time? Will need 6-700 programs. Mr. L. uses Adobe In-Design. What format does Mr. Piro use? What is his drop-deadline?
- CATS Booth: Needs to go somewhere by end of school year. End of summer we will be cleaning out the basement.
- Board of NE Voices. We hire sound technicians for Fri and Sat performances. Looking for a Wilmington family to house one of the sound engineers for Fri and Sat night. Contact Mr. L. in next few days. The person is a male.
- Mr. L had a meeting with the director of middle school drama, Ms. Kole. She would like to get the middle school parents more organized. Would it make sense to expand CATS to include the middle school? She is looking for help with back stage and sets at the middle school. Mr. L. will have Ms. Kole contact Julie to help them get started. Middle school parents group should be separate from high school.

4. **Treasurer's Report – Karen Branco**

- Citizen's Account Balance – Report was passed out
- Beginning Balance: \$7,399.80
- Ending Balance: \$7,246.55
- Total profit for Julius Caesar: \$1,491.00

5. **Webmaster Report – Rick Surette**

- NE Voices and March-A-Pella are on website
- Fermata Town and Ball in the House links are on website
- Calendar: Mr. Luciana will share his calendars with CATS calendar
- Rick Surette will work on banner for March-A-Pella

6. **Fundraising Ideas/Future –**

- Dining for a Cause: February 20, 2013 from 4:00 pm – 10:00 pm
 - Includes take out and bar

- Need to work on raffle table. We can sell March-A-Pella tickets
- Flyers will be handed out at NE Voices
- **March-A-Pella: March 8, 2013 (Report on MAP V Subcommittee):** Louise
- There will be general admission instead of assigned seating
- Tickets will be available on-line through eventsbot
- Confirmed performers: Ball in the House, Fermata Town, Hawkapella (UMass Lowell), Suffolk Ramifications (Suffolk University), Endicott College Harmonic Overtones (“ECHO”), Soundscape (Wilmington High School)
- Mike Semonelli and Mike Ferrara will emcee
- Timeline: A lot of work was spent on who gets how much time and what order the acts will go in. Goal is to open doors by 6:15 pm. Encourage people to move into middle of rows. 7:00 pm Mike S and Mike F will emcee. 7:10 pm Soundscape will open show. End by 9:50ish. Merchandise sales at end. Permit has been extended to 11:00 pm
- Sponsors: So far we have Reading Coop Bank at \$100.
- We will need a volunteer sign-up sheet: 50/50 raffle, water and candy sales
- Next subcommittee meeting will be Monday, February 4 at Julie and Tom Ledoux’s house.

7. New Business

- RMLD advertising on insert will be worked next time

8. Next Meeting Date

- Monday, February 25, 2013 at 7:00

9. Adjourn

- Motion was made to adjourn at 8:45 pm by John Grealish and was seconded by Tom Ledoux. Motion was unanimously accepted.